

BOROUGH OF CARLISLE
COUNCIL MEETING
January 11, 2024
6:00 PM

MOMENT OF SILENCE Councilor Hicks
PLEDGE OF ALLEGIANCE TO THE FLAG Councilor Hicks

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those who wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

CITIZENS TO BE HEARD

PRESENTATION

Zoning Reform – Staff Presentation

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

Public Hearing Minutes 12/14/2023
Council Meeting Minutes 12/14/2023

B. Approval of Bills and Investment Transactions:
Expenditures as of December 31, 2023

General Fund	\$ 3,819,489
Water Fund	\$ 320,433
Stormwater Fund	\$ 147,591
Sewer Fund	\$ 255,267
Solid Waste Fund	\$ 4,723
Capital Project Fund	\$ 183,799
Parking Fund	\$ 45,595

C. Budget and Finance

1. *Borough Council may ratify the temporary use of the West Chapel Avenue Parking Lot application for activities sponsored by Earth Artisan and Outfitter for Art & Nature demonstrations scheduled for 8 A.M., Saturday, February 3, 2024 through 8 P.M. Sunday February 4, 2024.*
2. *Borough Council may approve the disbursement of funds as part of the 2024 Budget to Outside Agencies as listed below:*

<i>Bosler Memorial Library</i>	<i>\$2,000</i>
<i>Carlisle Area Dog Park Association</i>	<i>\$ 250</i>
<i>Carlisle Area Healthcare Auxiliary</i>	<i>\$ 500</i>
<i>Carlisle Area Pickleball Association</i>	<i>\$ 250</i>
<i>Carlisle Joint Veteran's Council</i>	<i>\$ 400</i>
<i>Carlisle CARES</i>	<i>\$1,500</i>
<i>Carlisle Tool Library</i>	<i>\$ 500</i>
<i>Carlisle Victory Circle</i>	<i>\$1,250</i>
<i>Earth Artisan & Outfitter</i>	<i>\$ 250</i>
<i>East Side Neighborhood Association</i>	<i>\$ 500</i>
<i>Neighborhood Dispute Settlement</i>	<i>\$ 250</i>
<i>Safe Harbour</i>	<i>\$1,500</i>
<i>Supportive Partnerships for Youth</i>	<i>\$1,250</i>

D. Employee Relations / Citizen Participation

1. *Borough Council may accept the resignation of John Rovegno from the Zoning Hearing Board effective January 2, 2024.*
2. *Borough Council may approve the following appointments to Boards and Commissions:*
 - a. *Mr. Justin Doty to a second five-year term on the Municipal Authority effective January 1, 2024, and shall expire on December 31, 2028.*
 - b. *Mr. Charles Stoup to a second five-year term on the Municipal Authority effective January 1, 2024, and shall expire on December 31, 2028.*
 - c. *Mr. Curtis Stevens to a first, five-year term on the Sewer Authority effective January 1, 2024, and shall expire on December 31, 2028.*
 - d. *Mr. Paul Siekert to a second five-year term on the Sewer Authority effective January 1, 2024, and shall expire on December 31, 2028.*
 - e. *Ms. Anna Knych to a partial term on the Zoning Hearing Board effective January 3, 2024, and shall expire on December 31, 2024.*
 - f. *Mr. Michael Jean to a second five-year term on the Letort Regional Authority effective January 1, 2024 and shall expire on December 31, 2028.*

E. Sustainability & Community Planning

1. *Borough Council may reaffirm the execution by the Mayor of the Third Amendment to the October 27, 2017 Developer Agreement between Carlisle Auto Industries, Inc. and the Borough regarding redevelopment of the former IAC Site.*

F. Economic Development Committee

1. *Borough Council may ratify approval for the Pomfret Street Solstice Stroll that occurred on December 21, 2023 from 4:45 pm to 8 pm.*

G. Public Safety Committee

1. *Borough Council may approve a Special Events Application and street closure request from the Employment Skills Center to conduct the 2024 Employment Skills Downtown Mile on May 16, 2024, from 5:00 p.m. to 8:45 p.m. as outlined in the submitted request. Approval shall be subject to receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured; receipt of Penn DOT approval; the applicant disseminating flyers to residences impacted by said closures; and, the applicant reimbursing the Borough 100% of the variable and 10% of the fixed costs associated with this event.*

Borough Council may waive the Borough of Carlisle prohibition of public consumption and restriction of open containers of alcohol for the Employment Skills Center fundraising/post-race beer garden event to be held on "a private parking lot open to the public use" (JFC Staffing Company, 101 West High Street). Waiver shall be in effect on May 16, 2024 from 5:00 p.m. to 8:45 p.m.

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS****REPORTS FROM ELECTED OFFICIALS****A. Mayor's Report:****REPORTS FROM COMMITTEES****A. Budget & Finance:**

1. Council may approve the 2023 Active Volunteer Firefighters list that qualifies members of Union Fire Company and Carlisle Fire & Rescue for the reimbursement of Earned Income Tax Credit and Real Estate Property Tax Credit in accordance to Ordinance NO. 2320.
2. Borough Council may approve an agreement with Springbrook Software in the amount of \$85,494.07 (Eighty-Five Thousand Four Hundred Ninety-Four dollars and Seven Cents).
3. Borough Council may approve a service agreement with OnSolve, LLC for three (3) years for an emergency notification system (CodeRED).

B. Employee Relations / Citizen Participation

1. Borough Council may approve the appointment of Mr. Joshua Dourte to a first four-year term on the Historical and Architectural Review Board effective January 1, 2024, and shall expire on December 31, 2027.
2. Borough Council may consider signing on to an amicus curiae brief in support of a federal lawsuit seeking to require the U.S. Veterans Administration (VA) to provide gender-affirming care to transgender veterans.

C. Public Works:

1. Borough Council may renew the contract for maintenance of rain gardens installed as part of the Carlisle Connectivity Project to Land Studies of Lititz, Pennsylvania, for 2024 in the base amount of fifteen thousand four hundred dollars (\$15,400.00).
2. Borough Council may award the lump sum price contract for the Downtown Traffic Signal Equipment Upgrade Project to the lowest responsive bidder, Herr Signal & Lighting Company, Inc. of Grantville, Pennsylvania, in the amount of \$346,430.00 (Three Hundred Forty-Six Thousand Four Hundred Thirty dollars), pending receipt of the bonds and insurances required for the Project.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

January 2024 – (All meetings will be held at Borough Hall unless otherwise noted.)

11	Council Meeting	6:00 p.m.
15	Borough offices closed in observance of holiday	
16	Sewer Authority (54 N. Middlesex Road)	6:00 p.m.
17	Municipal Authority (235 Longs Gap Road)	5:00 p.m.
25	Planning Commission	5:30 p.m.
29	HARB	5:30 p.m.
31	Council Workshop Meeting	6:00 p.m.

February 2024 – (All meetings will be held at Borough Hall unless otherwise noted.)

1	Board of Appeals	5:00 p.m.
1	Parks and Recreation Board (415 Franklin Street)	7:00 p.m.
1	Zoning Hearing Board	6:30 p.m.
6	Human Relations Commission	3:00 p.m.
6	Pension Advisory Commission	5:30 p.m.
8	Council Meeting	6:00 p.m.
19	Borough offices closed in observance of holiday	
22	Planning Commission meeting	5:30 p.m.